

OPEN HOUSE NOVEMBER 13th



Step 1: Between October 30th, 9:00 AM and November 11th, 10:00 PM

1. Go on <http://www.quebechighschool.schoolappointments.com>
2. Click on "Click here to Register"
3. Complete all the fields and click on Register Now
4. Click on Add a student (this will be the name of your child) and put his/her name.

There are no students registered to this account. Please add your students in order to proceed. Once your students have been entered you will be able to book appointments with their teachers during the allowed booking period.

Add a Student

Manage Students

View Appointments




5. Click on the calendar beside his/her name to book an appointment

SCHOOL APPOINTMENTS ON-LINE English




HOME PROFILE INFORMATION HELP CHANGE PASSWORD LOGOUT

Manage Students

--- Displaying 1 Entries ---

Name	
Tommy Marcotte	  

Insert New

To edit an entry, click  beside the name. To delete an entry, click  beside the name.
Click  to book appointments. You will select which calendars on the next screen.

--- No Appointments Scheduled ---

6. Book the appointment by clicking on the time slot you would like to have. Tours are 30-45 minutes long. There can be a maximum of three families per tour.

Open House! - Appointment Scheduling - Tommy Marcotte

Open House!

Student :: Tommy Marcotte
In Person - 1/1

Guided Tour	
Appointment Date :: Nov 13, 2021	
Sat Nov 13 10:00 am - 10:45 am	
Guided Tour	
Appointment Date :: Nov 13, 2021	
Sat Nov 13 10:05 am - 10:50 am	1 / 3 Tommy Marcotte
Guided Tour	
Appointment Date :: Nov 13, 2021	
Sat Nov 13 10:10 am - 10:55 am	

7. You can then go on your profile and "View Appointments"

The screenshot shows the 'SCHOOL APPOINTMENTS ON-LINE' website. The navigation bar includes 'HOME', 'PROFILE', 'INFORMATION', 'HELP', 'CHANGE PASSWORD', and 'LOGOUT'. A dropdown menu is open under 'PROFILE', with 'View Appointments' selected. The main content area displays 'Open House! - Appointment Scheduling - Tommy Marcotte' and 'Open House!' for 'Student :: Tommy Marcotte In Person - 1/1'. Two appointment slots are shown for 'Sat Nov 13' on 'Nov 13, 2021': one from 10:00 am - 10:45 am and another from 10:05 am - 10:50 am, both labeled 'Guided Tour'.

8. You can now see your appointment. If you need to delete it, click on the X to the right. Click on Manage students to come back to the previous page.

The screenshot shows the 'Current Scheduled Appointments' page. It features a table with the following data:

Time	Calendar	Name	
Nov 13 10:05 am	Open House! Guided Tour (In Person)	Tommy Marcotte	X

Below the table are two buttons: 'Print Appointments' and 'Manage Students'.

Reminder by email

An email will be sent to you on November 12th as a reminder.

If you have any questions, please feel free to send us an email at ghs@cqsbc.qc.ca or to call at 418-683-1953.