

QUEBEC HIGH SCHOOL  
GOVERNING BOARD  
945 Belvedere, Quebec City,  
Quebec G1S 3G2



Governing Board Meeting  
Thursday, September 30<sup>th</sup>, 2019  
6:30 p.m. in the School Conference Room

### Minutes

#### **Present:**

##### Principal:

Warren Thomson

##### Teachers:

Douglas Grant

Laura Peterson

##### Parents:

Arantza Corcuera

Ann Gauthier

Karalyn Lacombe

Janick Purchio

Jean-Luc Trahan

Rhea Utley

##### Support Staff:

Josée Simard

##### Students

##### Community/Professional:

Ed Sweeney

**Absent** Fabrice Juhasz (student),  
Abigail Pilote (student), Jessica Jorna  
(staff), Rachelle St-Amand (staff)

### **Quorum was reached, meeting started at 6:30 pm**

1. Opening of the Assembly and verification of the Quorum
2. Approval of the Agenda – moved by, Josée Simard seconded by Rhea Utley
3. Introduction and welcome to new members  
Roundtable presentation of members of the GB:
  - Newly elected members parents: Arantza Corcuera, Karolyn Lacombe, Janick Purchio
  - Re-elected parent member: Jean-Luc Trahan
  - Returning parent members: Ann Gauthier, Rhea Utley
  - Teaching staff: Douglas Grant, Jessica Jorna, Laura Peterson, Rachelle St-Amand
  - Community/Staff professional: Ed Sweeney
  - Support staff: Josée Simard

4. Election of Board Officers
  - a) Chairperson: Jean-Luc Trahan
  - b) Vice-Chairperson: Janick Purchio
  - c) Secretary/Treasurer: Ann Gauthier (substitute if required: Laura Peterson)
  
5. Governing Board's Role and Responsibilities  
Review of QHS Governing Board's role and responsibilities.
  
6. Governing Board Rules of Internal Procedure  
Review of QHS Governing Board's rules of internal procedure (meeting dates, emergency email votes, meeting documents, timeline for issues, etc.)
  
7. Student Council Report
  - The President of the Student Council presents reports to the Governing Board
  - Student Council is composed of 10 students, from Sec. 1 to Sec. 5
  - Organized the following events
    - Freshman Night was a success
    - Elections were held for Sec. 1 level rep.
    - FallFest held at St-Vincent School (to sponsor trip to Peru and Student Council activities)
    - Upcoming events:
      - Newcomers' breakfast
      - Homecoming dance
      - Halloween's Haunted House
    - Scheduling for theme days: when the busy period of September and October is over.
  
8. Principal's Report
  - a. Education Plan:
    - One of the goals was to communicate with parents to keep them informed with what is happening at the school via a communication (newsletter) that is sent home (ex: 4 pillars, explaining late start mornings, no electronic devices in class)
  - b. 4 pillars
    - Academics: first communication will be sent; science concentration is doing great; only 1 exam this fall for math; Diversity caravan; Conference from the Terry Fox president Quebec chapter, the goal for this year's run is to reach a total of \$100,000\$ over the years; Leadership camp; YMCA Exchange Trip in Alberta; community police officers are coming for a conference adapted for Sec. 1 and Sec. 2 as well as another about awareness with a representative of Maison Jean Lapointe
    - Athletics: 2 soccer team from QHS up and running; 35 participants in the CQSB run; Basketball tryouts are coming soon;
    - Arts: the 2 concentration programs are full, 2 improv teams for upcoming regional, provincial, and national competitions.

- Active Citizenship: students are involved and partners in snacks program; Book Fair; participation in the Kitchen Brigade program: after school 22 sessions with Portofino's Chef and when the program is complete, students will receive a certificate for completing the program;
- c. Parent volunteers needed for a weekend on October 19<sup>th</sup>: installing new tables/counters for the robotics and science devices (3D printers, computers, etc.)

9. Governing Board business

- a. The principal presented the Governing Board's operating budget for 2019-2020. It will be approved at the next meeting as the figures are not yet final.
- b. GB budget: started last year with about \$4000, finished the year with \$3900
- c. Approval of Outings for 2019-2020 school year. Moved by Rhea Utley and seconded by Janick Purchio.
- d. Approval of the proposed extra-curricular activities/sessions associated with the measure "M15028" (3-year program.) Moved by Arantza Corcuera and seconded by Janick Purchio.

10. Business Arising

- No business arising

11. Correspondence

- No correspondence

12. Varia

- Approval of the Minutes of the June 20<sup>th</sup>, 2019 meeting – Moved by Rhea Utley seconded by Josée Simard

13. Questions period

- No question from the public
- No questions from the members

14. Dates of next meetings

- November 5<sup>th</sup>, 2019
- December 3<sup>rd</sup>, 2019

15. Adjournment

- Laura Peterson moved the adjournment. GB members unanimously adjourned the meeting at 8:34 pm.