

QUEBEC HIGH SCHOOL
GOVERNING BOARD
945 Belvedere, Quebec City,
Quebec G1S 3G2



Governing Board Meeting
Thursday, October 25th, 2018
6:30 p.m. in the School Conference Room

Minutes

Present:

Principal:

Warren Thomson

Support Staff:

Josée Simard

Community:

Teachers

Douglas Grant
Rebecca Palmer
Laura Peterson
Gina Gauvin

Students

Kelly Eden
Olivia Ouellet

Parents :

Jean-Luc Trahan
Jill Gagnon
Ann Gauthier
Rhea Utley
Sandra Cole

Absent

Ed Sweeney

Andrea Heitshu-Craig

Quorum was reached, meeting started at 6:30 p.m.

1. Approval of the Agenda – moved by Josée Simard, seconded by Laura Peterson
2. Approval of the Minutes of the August 20th, 2018 special meeting – Moved by Jill Gagnon, seconded by Jean-Luc Trahan
3. Question period
 - a) No questions from the public
 - b) No questions from the members
4. Introduction and welcome to new members
 - Teachers: Laura Peterson, Gina Gauvin
 - Parents: Rhea Utley, Ann Gauthier (re-elected)
 - Students: Olivia Ouellet
5. Election of board officers
 - a) Jean-Luc Trahan was elected as Chairperson
 - b) Jill Gagnon was elected as Vice-Chairperson
 - c) Ann Gauthier was elected as Secretary/Treasurer

6. Governing Board Role and Responsibilities

- Jean-Luc Trahan and Warren Thompson presented the Governing Board's role and responsibilities. They reminded members of the basic rules regarding quorum, confidentiality, representing all children and the approval process.

7. Principal's Report

a) Academics:

- 320 students registered to the school this year (down by 60, compared to 2017-2018);
- Off to a good start with 3 groups for each level;
- 2-day exams were introduced this year for Term 1.

b) Arts:

- Show schedule is under preparation, it is the beginning of the year.

c) Athletics

- QHS had a good soccer season. Sr boys won the banner;
- Against all trends, a high number of girls are involved in sports teams;
- Basketball season is starting.

d) Active Citizenship

- Eva Olsson, Holocaust survivor gave a conference at QHS. In total, QHS participated in organizing 6 conferences;
- Community rep is working close with teachers for Remembrance Day, planning a great activity;
- Senior leadership class will be coming up with great ideas for the upcoming year

8. Student Council Report

- Note: The Student Council Report will be scheduled earlier in the agenda from now on to allow students to leave no later than 8:30 when we run late.
- In September-October: Leadership camp was held; Outdoor Ed went to Camp Keno (Canoe). Next outing will be Hiking; Blood drive will be held October 30th 13h30-20h30; Trick or Treat and Halloween costume contest will replace the Hunted House.
- In November: We are CQ @ DDO is scheduled; A special event for Staff appreciation day is also planned.
- Prom: A survey was held. Students voted for "A Night at The Oscars" as the theme. End of year trip will be in NYC.

9. Governing Board business

a) Governing Board operating budget for 2018-2019

- Same as last year. Surpluses will be used to cover for awards at the end of the year. May be used as well to cover babysitting costs and meals for students that stay late to attend the Governing Board meeting.

b) Approval of outings

- The board went through the outings detailed list. Moved by Rhea Utley, seconded by Jean-Luc Trahan.

- c) Open House
 - Numbers went down this year by 20%. One elementary school forgot to send out the invitations to their graduating students.
- d) Consultation on new CQSB draft of Restraint Policy
 - Teachers/staff are now aware of their roles, responsibilities and how to intervene in specific situations.
- e) Letter of introduction from Mrs. Bronwen Hughes
 - The schoolboard has a consultant to assist teachers and students with Sexual Education (high school level).
- f) *Reddition de compte des mesure dédiées ou protégées en 2017-2018*
 - Last year we had a \$33K surplus, from money that was not spent, mainly professionals not hired. This is explained by the fact that Ministry's measures were initiated *during* the year, thus budgets came in late and all schools were trying to hire at the same time. These surpluses will be used to cover for this year's expenses as the total amount will be same as last year. However, in this year's budget, all envelopes will be used at the same level as what was planned last year.

10. Business Arising

- None

11. Correspondence

- None

12. Varia

- Educational Project: a committee will be formed to involve the community into defining the schools *Enjeux* to be delivered by April 30th, 2019. This committee will be formed by the School principal, teachers, parents and community representatives.

13. Questions period

- a) No question from the public
- b) No questions from the members

14. Dates of next meetings:

- Monday, Nov. 26th
- Tuesday, Dec. 11th

15. Adjournment

- Meeting was adjourned.