

**QUEBEC HIGH SCHOOL
GOVERNING BOARD**
945 Belvedere, Quebec City,
Quebec G1S 3G2



Governing Board Meeting
Monday, June 19th, 2017
6:00 p.m. at the Cari Doré Restaurant

Minutes

Present:

Warren Thomson
Jill Gagnon
Ed Sweeney
Ann Gauthier
Rebecca Palmer
Sandra Cole

Jean-Luc Trahan
Melinda Clifford
Sandra Barnard
Susy Meisels
Susan McBain
Douglas Grant

Absent:

William Morin
Ilona Szabo
Alex Detre

1. Quorum was reached, meeting started at 6:05 p.m.
2. Approval of the agenda – moved by S. McBain, seconded by J.L. Trahan
3. Questions from the members
- No questions
4. Minutes from previous meeting were approved – moved by S. Meisels, seconded by S. Barnard.
5. Business arising:
 - a. Final school Budget for 2016-2017 and Transfers – W. Thomson reviewed the profit and loss statement for the past school year. These are monies that, if not spent, are returned to the Ministry except for the 'Mise aux normes infrastructures technologiques'. The report was dated June 6th and the balances as of that date basically cover the expenses until June 30th. There were also expenses already incurred that had not yet been posted. QHS has been running in the black for years thanks to a very frugal staff and administration. Some of the section subtotals on the report seem to be missing and Mr. Thomson will contact the School Board Finance Department for a review.

There was a proposed resolution to approve the transfer of the School Funds Projects' surpluses to the 2017-2018 school year. The motion is as follows: CLC to pay for future HR costs, DPL to pay for registration and bus for 2018 participation, Prom to cover outstanding invoices (billed in July 2017), Yearbook to cover outstanding invoices (billed Sept. 2017), Guatemala trip (Spring 2018), Experience Canada (SEVEC) and YMCA trips (Spring 2018), Concentration and Outdoor Ed. balances will be spent by June 30th, 2017. Moved by M. Clifford, seconded by S. McBain. Unanimously approved.

- b. Budget for 2017-2018 school year – W. Thomson presented the Operating and Capital Budgets for the next school year. There were no major changes from the previous year. Moved by S. Barnard, seconded by S. McBain, approved.
- c. Resale fees for 2017-2018 school year – The resale fees for all grades were presented. Due to the ongoing Class Action lawsuit against School Boards for inappropriate fees, W. Thomson has cut as many expenses as possible. Fees are to cover items that will be used up by the student during the school year such as activity books and workbooks. We also reviewed the expenses and income for the various sports teams and concentration programs. Our parents are charged *less* than the actual cost of these programs with the balance covered by outside donations to the school. Moved for approval by E. Sweeney, seconded by M. Clifford.
- d. Modified schedule for 2017-2018 school year – W. Thomson has asked the GB to approve a modified schedule for next year which would have four 70 min. periods a day except for day 10 which would be 65 min. periods and no advisory. Day 10 would start at 9:30 for students and teachers would have from 8:30 to 9:30 to meet with each other, Math teachers together, English teachers, etc. A typical secondary school schedule is 3000 minutes over 10 days. QHS would be 3005 minutes in their 10-day schedule. The details of supervising the students that arrive early, etc. still have to be worked out. The benefits were explained at our last meeting by Mr. Thomson who attended a conference on 'Response To Intervention' (RTI.) Moved by A. Gauthier, seconded by S. Cole, approved.

6. Principal's Report:

- a. Exams are currently underway, nothing to report.

7. Student Council:

- a. Students were not available for this meeting.

8. Other reports:

- a. Parents' Committee report – A. Gauthier brought up a concern to the Transportation committee on our behalf. The new proposed policy did not offer transportation to Special Needs students. They explained that the wording of the new policy was not very good and that it had been changed. The rules on transportation for these students have not changed.

9. Governing Board Business:

- New School Subcommittee status report – J.L. Trahan reported that the School Board has sent a letter to the Federal Ministry of Defense's office explaining our interest in the property they own behind Place Laurier. There has not been a response yet. Following the Quebec Chronicle Telegraph articles, both Governing Board chairs were also interviewed on CBC radio.

10. No correspondence

11. Varia: J.L. Trahan thanked the parents and staff members of the GB for another great year.

12. Next meeting date: This was the last scheduled meeting for 2016-2017. Any further business arising will be dealt with by email.

13. Meeting was adjourned.